**Beckermet Reading Rooms Community Interest Company (CIC)**

**Safeguarding Policy**

1. **Purpose**

**Safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.**

This policy defines how the CIC operates to safeguard children, young people, and adults at risk of abuse or neglect.

We have a duty of care and are committed to the protection and safety of everyone who enters our premises including children, young people and adults at risk involved as visitors and/or as participants in all activities and events. We also have a duty to safeguard and support our trustees, volunteers, and staff.

1. **Definitions**

**Children and young people** are defined as those persons aged under 18 years old. This policy will apply to all staff, contractors and volunteers and will be used to support their work.

Safeguarding and promoting the welfare of children is defined as:

* protecting children from maltreatment
* preventing impairment of children’s health and development
* ensuring that children grow up in circumstances consistent with the provision of safe and effective care
* taking action to enable all children to have the best outcomes.

**Adult at risk of abuse or neglect**

For the purposes of this policy, adult at risk refers to someone over 18 years old who, according to Section 42 of the Care Act 2014:

* has care and support needs
* is experiencing, or is at risk of, abuse or neglect
* as a result of their care and support needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

If someone has care and support needs but is not currently receiving care or support from a health or care service, they may still be an adult at risk.

**Persons affected**

* All directors, volunteers, and staff.
* All those attending any activity or service that is being delivered from the Reading Rooms.
* All visitors and contractors.

1. **Policy principles**

There can be no excuses for not taking all reasonable action to protect children and adults at risk from abuse or neglect. All citizens of the United Kingdom have their rights enshrined within the Human Rights Act 1998. People who are eligible to receive health and community care services may be additionally vulnerable to the violation of these rights by reason of disability, impairment, age, or illness.

The CIC has a zero-tolerance approach to abuse.

The CIC recognises that under the Care Act 2014, it has a duty for the care and protection of adults who are at risk of abuse. It also recognises its responsibilities for the safety and care of children under the Children Act 1989 and 2004.

The CIC is committed to promoting wellbeing, harm prevention and to responding effectively if concerns are raised.

The CIC is aware of the work of their local safeguarding Board/Partnership and other support organisations on the development and implementation of procedures for the protection of children and adults at risk. The policy is about stopping abuse where it is happening and preventing abuse where there is a risk that it may occur.

The CIC directors are committed to the following principles:

* The welfare of the child, young person or adult at risk is paramount.
* All children, young people and adults at risk have the right to protection from abuse.
* Safeguarding is everyone’s responsibility: for services to be effective each professional and organisation should play their full part; and
* All suspicions and allegations of abuse must be properly reported to the relevant internal and external authorities and dealt with swiftly and appropriately.

1. **Procedures**

All Directors and staff will familiarise themselves with safeguarding responsibilities, undertake training where appropriate on safeguarding issues including whistleblowing where it is available and offered by their local safeguarding board/partnership or other local support organisation **and** ensure that they understand the principles set out in this policy at 3 above.

All Directors and staff will work together to promote a culture that enables issues about safeguarding and promoting welfare to be addressed.

Directors, staff, or other volunteers will not have unsupervised access to children or adults at risk unless appropriately vetted.

Beckermet Reading Rooms has CCTV outside the premises (installed to monitor the use of the Disabled access lift) – please see separate Data Protection Policy and Procedures including Risk Assessment regarding how this is monitored.

The CIC will follow safe recruitment practices.

A director will be appointed to be responsible for child and adult at risk safeguarding matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

The named person is Duncan Worsell (Director), who can be contacted via [duncan.worsell@btinternet.com](mailto:duncan.worsell@btinternet.com) or 07773540646

All suspicions or allegations of abuse against a child or adult at risk will be taken seriously and dealt with speedily and appropriately. The appointed person will know who to contact and where to go for support and advice in relation to an allegation, a concern about the quality of care or practice or a complaint. An allegation may relate to a person who works with children or adults at risk who has:

* Behaved in a way that has harmed a child or adult at risk or may have harmed a child or adult at risk.
* Possibly committed a criminal offence against, or related to, a child or adult at risk; or
* Behaved towards a child (or children) or adult at risk in a way that indicates they may pose a risk of harm to children or adults at risk.

All hirers of the Reading Rooms are required to agree the Standard Terms of Hire. They require all hirers who wish to use the hall for activities which include children and adults at risk, other than for hire for private parties arranged for invited friends and family, to either produce a copy of their Safeguarding Policy and evidence that they have carried out relevant checks through the Disclosure and Barring Service (DBS) when requested to do so or, confirm that they have understood and will adhere to the Reading Rooms principles and procedures with regard to safeguarding, as outlined in this policy.

1. **Procedures for Reporting**

A director is appointed to be responsible for child and adult at risk safeguarding matters, see above. This person has responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

In the first instance any concerns should be addressed to the responsible director, who will then report the circumstances to the relevant safeguarding hub (see contact details below) immediately.

In the event that the named director is implicated by the concerns, in any way, then the report should be made directly to the relevant safeguarding hub.

Further information on how to make a referral can be accessed via the current page on the Cumbria Safeguarding Children Partnership website.

If you have concerns regarding someone who works with a child including foster carers and volunteers, these should be reported to the Local Authority Designated Officer (LADO). This applies to all paid, unpaid, volunteers, casual, agency employees or anyone working in a self-employed capacity.

1. **Safeguarding Hub Numbers**

From 1st April 2023, concerns about a child in Allerdale, Carlisle or Copeland should be reported to the Cumberland Safeguarding Hub.

Telephone Number – 0333 240 1727

Email Address – safeguarding.hub@cumberland.gov.uk

To report a safeguarding concern for anyone aged 18 and over, contact should be made with the local Adult Social Care office.

1. **Review**

This policy was reviewed and updated on 25th January 2024.

This policy will be reviewed within 18months, by 25th July 2025, or sooner if circumstances/guidance changes significantly.