



Beckermets Reading Rooms Community Interest Company (CIC)

- Rates of Hire

The Reading Rooms is a community facility that is intended to be free of charge for non-profit making community events and groups, notwithstanding it must also generate sufficient income to sustain its services. Please check the applicable rate of hire prior to confirming a booking.

The Reading Rooms is licensed to sell alcohol, only alcohol sold under this licence can be served in the Reading Rooms.

Community Rates

Private Events and Parties

Subject to compliance with the Conditions of Use and completing a User Induction, the Reading Rooms can be hired for private use at the rate of £16 per hour.

When making a booking:

- A volunteer cleaning/clear-up service can be requested for a nominal fee of £25.
- A volunteer bar service can be requested for a nominal fee of £25.

All potential hirers are reminded that the facility is a licensed premises, and only alcohol sold under this licence can be served in the Reading Rooms, irrespective of the hire charge(s).

At the end of the booking, it is the responsibility of the hirer to ensure that the facility, including the kitchen and toilets is fully cleaned and ready for the next user. Failure to meet this requirement will result in a cleaning charge of £25 being added to the hire charge.

All private event and party bookings must include any time required for set-up and clear-away of decorations, effects etc.

Community Groups/Fundraisers

The rate of hire for Community Groups that charge an entry fee or generate income by any means is £16 per hour; a discount may be agreed by the CIC on application.

Community Events

Community Events that are open to all, make no entry charge and do not generate income via any means use the Reading Rooms free of charge.

Commercial Rates

Pilot Event Discount

The organiser(s) of new starter events that will repeat, such as a weekly exercise or writing class, who wish to test/assess the demand for their event, may apply for a Pilot Event Discount. The discount will normally be 50% of the costs for Supported or Unsupported event prices (see below), and may be agreed for up to three successive events.

Supported

Supported events are those where marketing is provided by the Reading Rooms, and the tickets for the event are sold and managed by the Reading Rooms on behalf of the event organiser. In this case there is an administration fee of £20 for the event, and the rate of hire is £16 per hour.

Unsupported Events

Unsupported events are where all marketing and the management of the event is undertaken by the event organiser. In this case the rate of hire is £16 per hour.

Reading Rooms Events

When an event provider is engaged and paid by the Reading Rooms (for example a band), the marketing, ticket sales and management of the event are undertaken by the Reading Rooms. Money made from tickets sales will subsidise the overall funding of the event, and any surplus made will contribute to the running costs of the Reading Rooms.

Conference & Meetings

Room Only

The basic rate of hire for commercial purposes is £150 per day, or £100 per half-day. The maximum capacity is 16 delegates in conference style, or 25 delegates in theatre style. The rate is inclusive of tables, seating, super-size TV screen display including sound connectivity, reasonable use of WiFi and a cleanup/setup service.

Room plus Refreshments

As per the Room Only rate, plus an additional rate of £2 for half-days bookings, or £3 for full day bookings (per person), this includes tea, coffee, still/sparkling water, and biscuits.

Room plus Refreshments & Lunch

As per the Room Only rate, plus an additional rate of £12 (per person), this includes a sandwich-buffet lunch and fresh cake(s), tea, coffee, still/sparkling water, and biscuits.